

Assurance Council



MINUTES

1/18/11

10:30

COMITIUM

MEETING CALLED BY	Bruce Chrisman			
TYPE OF MEETING	Fermilab Assurance Council			
FACILITATOR	Bob Grant			
NOTE TAKER	M. Tolian			
ATTENDEES	B. Chrisman C. Conger L. Hill — by phone R. Ortgiesen E. Vokoun	B. Grant D. Carlson K. Van Vreede V. White J. Heyes	A. Filak G. Leonard N. Grossman S. Henderson	B. Boroski G. Bock T. Miller K. Collins

Agenda topics

- Poll for New Management Issues
- Review List of Management Systems & Owners for Final Approval
- Updated Slide Presentation on Management Systems
- Discussion of Plan to Modify the Policy Manual

DISCUSSION

No new Management Issues

Discussion of past CAS reviews – ORNL, PNNL, Berkeley, & BNL done – JLAB, Princeton, FNAL to come. Single purpose lab reviews will likely be as involved as the multi-purpose lab reviews have been. B. Chrisman addressed the Berkeley review; B. Grant discussed BNL.

Berkeley was different than the Battelle labs – seemed to be less formal, but still satisfactory for the review. They had no recommendations or findings. BNL relies on an expert-based system. No formal dashboard.

BNL – the Director was very involved in the review. Their “Blueprint for the Future” approach was well received. It is their version of Contractor Assurance. All committees at BNL are very focused on risk. They do have a dashboard.

In general, the review team follows the Lines of Inquiry closely at all reviews. B. Chrisman feels that Fermilab is building a solid foundation - slowly.

Review List of Management Systems & Owners for Final Approval

- 1) Corporate Governance = L. Hill
- 2) Performance Planning = Y.-K. Kim – eventually to go to P. Garbincius
- 3) Science Program = Y.-K. Kim
- 4) Finance = C. Conger
- 5) Business Operations = B. Chrisman
- 6) ES&H = N. Grossman
- 7) Quality = B. Grant
- 8) Engineering = P. Garbincius
- 9) IT = V. White
- 10) Communications = K. Yurkewicz

Concerns voiced about whether they would have time to prepare for the review if the committee focuses on the 10 System Owners.

Lengthy discussion on enterprise risk assessment. Most felt that it should be owned by the same group that

owns Corporate Governance.

B. Chrisman, B. Grant, C. Conger, L. Hill, S. Henderson, & G. Bock should all meet to discuss risk assessment.

ITEMS FOR FOLLOW-UP

SPECIAL NOTES OR HANDOUTS

All Meeting Minutes, along with any handouts and slide presentations, will be posted on the web at:

<http://www.fnal.gov/directorate/AC/index.html> ***NOTE*** – New web address for meeting minutes, effective 10/7/10.